

**Board of Directors Meeting  
Thursday, December 05, 2019**

**Board Members Present  
(those present denoted with underline)**

Adam Causgrove, Jamie Shattuck, Megan Greenawalt, Adam Johnson, Megan Puzey,  
Paul Sturm, Dana Ulrich, Heath Wood, Michael Rondelli, Stavros Kalafatis, Joe Matope,  
Debbie Meyer, Charley Hasemann, David Ortendahl, Susan Fonseca, Jill Abele,  
Barry Dickerson, Katheryne Rehberg

**Others Present  
Steen Hymes**

**Welcome & Call to Order**

Adam C. welcomed everyone to the meeting. Steena called roll.

**Consent Agenda**

Stavros motioned to approve the Consent Agenda. Megan P. seconded.  
MOTION APPROVED

**Financials**

Paul presented the October financials. Stavros motioned to approve the financials. Dave seconded.  
MOTION APPROVED

**Announcements**

The Board welcomed Barry Dickerson who will be acting co-chair elect on the Professional Development Committee while Jill is on maternity leave.

The January Board call is rescheduled for January 9<sup>th</sup>, 2020.

**New Business**

**a. Midwinter Leadership Meeting**

- I. Reminder to register for Midwinter and book flights.
- II. Committee leads need to let Steena know how many committee members they expect to attend.

**b. Nominating Update**

- I. The nominating committee has met several times to discuss the 2020 nomination process. Call for nominations will be sent to NACRO membership in January.

**c. Conference Programming**

- I. CP has received three submissions for the RFP process and will be putting reminders in the December newsletter.

- II. Session categories will be discussed on the next committee call.
- III. Members of the CP committee will be joining a demo for Attendify, the annual conference app.
- d. General Committee Activity Updates**
  - I. Membership & Alliances
    - i. Dawn will be working with Steena on new member welcome letters and emails, but M&A will need to find a replacement for Dawn in January.
  - II. Marketing
    - i. The committee is discussing about the annual international newsletter edition and how to engage international members.
    - ii. Joe will be leaving Kansas State and starting a position at George Washington University.
    - iii. M&C is working on the social media calendar.
  - III. Professional Development
    - i. The winter Bootcamp team is working through the planning process.
    - ii. The Big Data webinar will be held in late January or early February and will be presented in a conversation panel format.
    - iii. Discussion on next steps with the Mastery program.
  - IV. Benchmarking
    - i. CASE/NACRO Whitepaper update – as long as CASE cites NACRO, they are allowed to use anonymous information from the member survey.
    - ii. Gold standards is moving forward
    - iii. The Member Survey subcommittee will start to coordinate these efforts in January.