

**Board of Directors Meeting
Wednesday, March 1, 2017**

Board Members Present

(those present denoted with underline)

Todd Cleland, Roger VanHoy, Ryan Elias, Stacey Willenborg,
Mona Ellerbrock, Jessica Watts, Paul Sturm, Kim Jacobs, Adam Johnson,
Adam Causgrove, Jill Bond, Julie Smith, Jennifer Leed Schwartz, Brad Fravel,
Tamara LaFrance, Alex Pietsch, Robin Seth Shah

Others Present

Allyson Williams

Welcome & Call to Order

Todd welcomed everyone to the meeting. Allyson called Roll.

Committee Board Reports

Site Selection shared there were only 3 total proposals presented between the 2018 mid-winter meeting and the 2018 annual conference. One proposal was presented for the 2018 mid-winter meeting from the University of Houston. A proposal from Kansas State University and Emory University was received for the 2018 annual conference.

Mona motioned to approve the University of Houston to host the 2018 mid-winter leadership meeting and Emory University to host the 2018 annual conference. Jessica seconded. MOTION APPROVED

Strategic Planning had valuable breakout sessions. There is a plan to have an in person working meeting in early April onsite at the University of Houston, hosted by Robin.

A separate survey will be distributed to the members with questions including elements of the strategic plan. A rating scale of 1 to 4 will be used on the questions. The survey will require a name to be counted in the results. The plan is to have the survey completed by June with the distribution to the members in July. These questions will trigger bylaw changes and determine exactly what items the Board will need to vote on at the next Board meeting. The document will be provided to the Board in ample time to review and discuss prior to the April Board meeting.

Julie motioned to create an ad hoc committee for the 2018 annual conference in Atlanta to be headed by Tarsha Calloway and Megan Puzey and they will be co-chairs in the next fiscal year starting in August. Alex seconded. MOTION APPROVED

Todd recommended the board create time at each meeting to touch on elements of the strategic plan. **ACTION ITEM** → Please email Roger and Todd topic areas that need coverage and they will delegate the specific amount of time for each meeting.

The aggregated breakout notes will be compiled and distributed to the board.

Free “Host” comps for the host institutions at the annual conference was discussed.

A discussion regarding Mastery Series and Blueprint for the annual conference to allow NACRO members and/or non-members the ability to only attend these specific events and not attend the entire annual conference.

ACTION ITEM → Jessica will compile and provide at the April Board meeting a proposal discussing registration options for the Mastery Series and Blueprint concerns.

Roger motioned to adjourn the meeting and Todd seconded. MOTION APPROVED