

**Board of Directors Meeting
Thursday, September 1, 2016**

Board Members Present

(those present denoted with underline)

Todd Cleland, Roger VanHoy, Ryan Elias, Stacey Willenborg,
Mona Ellerbrock, Jessica Watts, Paul Sturm, Lenna Cominos, Adam Johnson,
Adam Causgrove, Jill Bond, Julie Smith, Jennifer Leed Schwartz, Brad Fravel,
Tamara LaFrance, Alex Pietsch, Robin Seth Shah

Others Present

Allyson Williams

Welcome & Call to Order

Todd welcomed everyone to the meeting. Allyson called Roll.

Introductions

Each Board member introduced themselves.

Consent Agenda

Mona motioned to approve the consent agenda. Ryan Seconded.
MOTION APPROVED

Announcements (If any)

Todd reminded the Board to review the NACRO Future Vision and the 2015/2016 Year in Review.

Old Business

No old business to discuss.

Housekeeping

Roger shared with the Board that we are waiting on one member to send their signed Board documents to Allyson. Once it is received Allyson will distribute each members signed documents to the pertinent member for their files.

Goal Setting Process for Committees

Roger reminded members to provide their goals and have those prepared and ready to present at the October Board meeting. These goals are a tool to help NACRO prepare a more accurate budget with the support of each committee. In preparing your goals, please take into consideration if your committee will need any additional hours for ASG to provide work for you. The Board discussed the best way to determine which committee would pay for certain items needed for a particular committee. The goals should contain specific measurable goals including the financial costs.

Discuss new Issues List

Todd informed the Board of the new Issues list that NACRO will be using to track issues and their progress. All Board members will have access to view the “google document sheet”, however, only Executive Committee members will have the ability to edit the document. Any items that are needed to be escalated to the Board can be sent to Roger and Todd to be presented at future meetings.

Progress on staffing up the committees

The committees are encouraged to begin having your first meetings in September. After reviewing the committee document provided by Jessica, do you have enough members to support your needs?

New Business

NACRO membership parameters was lifted up to the Board by Adam Johnson. To continue to grow, does NACRO want to consider revising their membership parameters to allow for additional members while staying within our overall guidelines? Roger informed the Board of the option to revise the By-laws with a Board vote. NACRO has the flexibility to interrupt the membership portion and revise if necessary. NACRO will proactively look and determine if we want to broaden our membership and if so, how do we want to do so. Now is a good time to have this conversation regarding revisions to the by-laws during the current term. Membership parameters will be added to the agenda for the October Board meeting.

Jill (chair PD) brought forward the issue of whether to include the hours of ASG services needed for the workshops/courses offered through PD as part of the budget, or should they be included as overhead costs for the organization. Jill mentioned that ASG spent 100 hours on the mastery course offering. Roger noted that the costs of ASG services for should be delineated so that we know the true cost of the development and delivery of these courses. Roger recommended that Jill discuss this issue with VP Jessica (chair, finance) during their budget discussions.

Good of the Order

Todd pointed out how the NACRO LinkedIn page is continuing to grow and for each Board member to please contribute to the discussion when possible. Adam Causgrove pointed out that if you or your committee was interested in becoming a larger part of LinkedIn, please take the time to view and

monitor the discussions and contribute. As we contribute to the discussions, it allows for NACRO to grow our group and stay in the forefront of our members.

The next BOD meeting will be held October 6, 2016.