

**Board of Directors Meeting
Thursday, July 2, 2015**

Board Members Present

(those present denoted with underline)

Jon See, Mary Beth Maddox, Stacey Willenborg, Ryan Elias,
Maryam Henson, Brian Darmody, Jennifer Leed Schwartz, Jamie Shattuck,
Jessica Watts, Mona Ellerbrock, Brent Burns, Donald McGowan,
Kathy Lynch, Sacha Patera, Mitzi Richards, Olof Westerstahl,
Michael Ransom, Justine Schaffner

Others Present

Emily Pualwan, Allyson Williams

Call to Order

Jon called the meeting to order. Allyson called Roll.

Consent Agenda

Olof motioned to approve the consent agenda. Jennifer seconded.
MOTION APPROVED.

Old Business

No additions to submitted report

Committee Updates and Reports

Please see committee update reports attached at the end of the minutes. Additional comments are noted herein.

- a. **Strategic Planning**
No additions to submitted report

- b. **Mid-Winter Meeting**
No additions to submitted report

c. **Executive Committee**

The Board was reminded to be prepared to discuss the ASG survey at the meeting during the annual conference.

d. **Conference Planning**

The Board was informed of the time conflict between Blueprint and the campus tours. Possibly offer a wait list for the campus tours who would like to attend but not able to register for the tour.

e. **Benchmarking**

A suggestion was made to discuss during the business meeting ways NACRO can motivate members to share their best practices.

f. **Marketing**

Membership requests have slowed down this week. A recommendation to add a reminder to vote in the July newsletter will be made to the editorial calendar. The question was asked who will begin getting the info@nacro emails.

g. **Site Selection**

Stacey's committee will meet at the annual conference to discuss the issue of not having a location for the 2016 Mid-Winter Conference.

h. **Nominating**

One hundred votes have been received thus far and a reminder email will go out. Ryan recommended Amy Pridmore and Megan Greenawalt become the co-chairs of the conference planning committee.

Michael motioned to elect Amy Pridmore and Megan Greenawalt as the conference committee co-chairs. Jessica seconded. MOTION APPROVED.

i. **Finance**

No additions to submitted report

j. **Professional Development**

No additions to submitted report

k. Strategic Alliances

UIDP and AUTM will have a total of four representatives attending the annual conference. There was a discussion on the best strategy to capture additional industrial and government relationships. Brent will send an email to Margaret Hudson to offer a brief meeting with her to get her thoughts, ideas and a potential collaboration with NACRO. Jon will draft an email to the industry affiliates to schedule a meeting together. Jennifer invited members of the strategic alliances committee to attend the workforce development session on Wednesday during the annual conference.

New Business

- a. Conference Committee Co-Chair Recommendation
Discussed and voted on during the nominating committee portion.

Announcements

Reminder of the unofficial Board meeting at the annual conference.

The next BOD meeting will be held August 6, 2015.

**Board of Directors Meeting
Thursday, July 16, 2015**

Board Members Present

(those present denoted with underline)

Ryan Elias, Stacey Willenborg, Jon See, Mary Beth Maddox,
Todd Cleland, Roger VanHoy, Mona Ellerbrock, David Lipari,
Jessica Watts, Adam Johnson, Kathy Lynch, Jill Bond, Brent Burns,
Jennifer Leed Schwartz, Megan Greenawalt, Amy Pridmore, Mark Nolan

Others Present

Emily Pualwan, Allyson Williams

Call to Order

Ryan called the meeting to order. Emily called Roll.

New Business

ACTION ITEM → Please send any edits for the Board roster to Allyson Williams at awilliams@asginfo.net.

ACTION ITEM → Adam will create a Board only section on the website to share documents.

ACTION ITEM → Standing monthly Board meetings will be held the first Thursday of each month – 3:00pm central, 4:00pm eastern

ACTION ITEM → Allyson will send out 6 months of Zoom meeting requests.

ACTION ITEM → Ryan asked that each committee chair to determine 2 goals for the coming year.

ACTION ITEM → ASG will type the committee sign-up sheets and email to the committee chairs.

Announcements

The next BOD meeting will be held August 6, 2015 – 3:00pm central, 4:00pm eastern