



## NOMINATING COMMITTEE – FY21

### CO-CHAIRS

Adam Causgrove, Carnegie Mellon  
Jamie Shattuck, UC Davis

### OTHER COMMITTEE MEMBERS

Barry Dickerson, University of Illinois  
Charley Hasemann, Michigan State

### THE WORK

Nominate qualified candidates for:

- 1) Five chair-elect positions for Conference Programming, Marketing and Communication, Benchmarking, Professional Development, and Membership and Alliance Committees. These positions are a **two year** commitment; the selected candidate will automatically become chair the second year.
- 2) Two Vice-President positions. These positions are a **three year** commitment; the selected candidate will automatically become a Co-President the second year and a Co-Past President the third year.
- 3) One At-large member position. This position is a **one year** commitment.
- 4) Any positions that become vacant during the year due to resignations.

### THE PROCESS

The Committee will solicit nominations in a transparent manner. Particular emphasis will be placed on engaging current Board members for nominations from their committees. Nominations will also be solicited from the general membership through an email to the NACRO Membership, the NACRO Newsletter, conversations by the Committee at the Midwinter Meeting and through individual phone calls. Nominations will be made through a Qualtrics Form ([https://survey.iad1.qualtrics.com/jfe/form/SV\\_3WAKvWbPGCOAPEV](https://survey.iad1.qualtrics.com/jfe/form/SV_3WAKvWbPGCOAPEV)).

There is no bias against self-nominations and they are very much encouraged. Contested elections are desired but will only occur for those roles where multiple qualified nominees exist. All nominees will be expected to attend the NACRO Annual Meeting.

### THE TIMELINE

- October - December – Committee updates criteria and timeline, sets up nomination form and works with Marketing and Communications on call for nominations plan
- January 12, 2021 - Call for nominations made through all NACRO News and other member communication channels
- Early February - A targeted email reminder notification for nominations made through all member communication channels
- January - February – individual conversations with nominees meeting the criteria (outlined below) begin
- Mid-February – Final call for nominations made through all member communication channels



- Virtual Midwinter Meeting (February 10-12, 2020) - Individual zoom conversations with nominees meeting the criteria (outlined below) who are attending the Virtual Midwinter Meeting
- March 1, 2021 - Nominations close
- April 1, 2021 - NACRO board votes to approve slate of candidates
- April - Candidates complete information form for online voter's guide
- Late May or early June - The slate is announced to the membership in the June NACRO newsletter along with notification that voting will commence at 8:00 am EDT on preferred date (June 16, 2020)
- Mid-June (June 15, 2021) - Email to membership announcing the opening of voting for 2020-2021 NACRO board members
- Late June (June 29, 2021) - Voting closes at 5:00 pm EDT
- Early July (July 1, 2020) - The Nominating Committee Chairs will confidentially notify the current NACRO Board and the newly elected board members of the election results
- NACRO Annual Conference (July 13-15, 2021) - Membership notified of the results of the election at the annual NACRO Business Meeting

#### EVALUATION OF NOMINEES

POSITIONS	CRITERIA
Co-Chairs of Major Committees	1 yr. on specific committee as NACRO member  Preferred: -2+ yrs. NACRO membership -2+ yrs. on committee
Member-At-Large	2 yrs. NACRO committee membership  Preferred: -Served on 2+ yrs. committee -3+ yrs. NACRO membership
Vice-Presidents	2 yrs. NACRO membership 1 yr. as member of the Board  Preferred: -Served on 2+ committees -Served as committee co-chair -3+ yrs. NACRO membership -2+ yrs. as member of the Board